**Signature:** ****

I, **KONG XIANGDONG**, voluntarily consented to work on a **Sunday or public holiday** for my **regular hourly or daily rate of pay.**

**Time sheet (Feb 2024)**

|  |
| --- |
| **Section A** |
| **Date** | **Time-In** | **Time-Out** | **Lunch OT (HR)** | **OT (HR)** | **Remarks** |
| 1 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 2 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 3 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 4 |  |  |  |  |  |
| 5 | - | - | - | - | HL 4th Feb to 18th Feb |
| 6 | - | - | - | - | HL 4th Feb to 18th Feb |
| 7 | - | - | - | - | HL 4th Feb to 18th Feb |
| 8 | - | - | - | - | HL 4th Feb to 18th Feb |
| 9 | - | - | - | - | HL 4th Feb to 18th Feb |
| 10 | - | - | - | - | CNY (OFF) |
| 11 |  |  |  |  |  |
| 12 | - | - | - | - | CNY (PH) |
| 13 | - | - | - | - | HL 4th Feb to 18th Feb |
| 14 | - | - | - | - | HL 4th Feb to 18th Feb |
| 15 | - | - | - | - | HL 4th Feb to 18th Feb |
| 16 | - | - | - | - | HL 4th Feb to 18th Feb |
| 17 | - | - | - | - | HL 4th Feb to 18th Feb |
| 18 |  |  |  |  |  |
| 19 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 20 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 21 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 22 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 23 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 24 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 25 |  |  |  |  |  |
| 26 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 27 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 28 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 29 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 30 |  |  |  |  |  |
| 31 |  |  |  |  |  |

|  |
| --- |
| **Section B** |
| **FOR OFFICIAL USE ONLY** | **FOR SUPERVISOR USE ONLY** | **FOR MANAGER USE ONLY** |
| **Total WD (Day)** |  | **Name** | NICHOLAS TAN | **Name** | CARLOS LAI |
| **Total OT (HR)** |  | **Signature** | A signature on a black background  Description automatically generated | **Signature** |  |
| **FINAL ($)** | $ |
| **Date** | 29th February 2024 | **Date** |  |

**Signature:**

I, **LI QINGSHOU**, voluntarily consented to work on a **Sunday or public holiday** for my **regular hourly or daily rate of pay.**

**Time sheet (Feb 2024)**

|  |
| --- |
| **Section A** |
| **Date** | **Time-In** | **Time-Out** | **Lunch OT (HR)** | **OT (HR)** | **Remarks** |
| 1 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 2 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 3 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 4 |  |  |  |  |  |
| 5 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 6 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 7 | 8 am | 5 pm | 0 | 0 | 26 & 28 Grove Drive |
| 8 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 9 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 10 | - | - | - | - | CNY (OFF) |
| 11 |  |  |  |  |  |
| 12 | - | - | - | - | CNY (PH) |
| 13 | - | - | - | - | - |
| 14 | - | - | - | - | - |
| 15 | - | - | - | - | - |
| 16 | - | - | - | - | - |
| 17 | - | - | - | - | - |
| 18 |  |  |  |  |  |
| 19 | - | - | - | - | - |
| 20 | - | - | - | - | - |
| 21 | - | - | - | - | - |
| 22 | - | - | - | - | - |
| 23 | - | - | - | - | - |
| 24 | - | - | - | - | - |
| 25 |  |  |  |  |  |
| 26 | - | - | - | - | - |
| 27 | - | - | - | - | - |
| 28 | - | - | - | - | - |
| 29 | - | - | - | - | - |
| 30 |  |  |  |  |  |
| 31 |  |  |  |  |  |

|  |
| --- |
| **Section B** |
| **FOR OFFICIAL USE ONLY** | **FOR SUPERVISOR USE ONLY** | **FOR MANAGER USE ONLY** |
| **Total WD (Day)** |  | **Name** | NICHOLAS TAN | **Name** | CARLOS LAI |
| **Total OT (HR)** |  | **Signature** | A signature on a black background  Description automatically generated | **Signature** |  |
| **FINAL ($)** | $ |
| **Date** | 29th February 2024 | **Date** |  |

**Signature:**

I, **GU YUPING**, voluntarily consented to work on a **Sunday or public holiday** for my **regular hourly or daily rate of pay.**

**Time sheet (Feb 2024)**

|  |
| --- |
| **Section A** |
| **Date** | **Time-In** | **Time-Out** | **Lunch OT (HR)** | **OT (HR)** | **Remarks** |
| 1 | - | - | - | - | - |
| 2 | - | - | - | - | - |
| 3 | - | - | - | - | - |
| 4 |  |  |  |  |  |
| 5 | - | - | - | - | - |
| 6 | - | - | - | - | - |
| 7 | - | - | - | - | - |
| 8 | - | - | - | - | - |
| 9 | - | - | - | - | - |
| 10 | - | - | - | - | CNY (OFF) |
| 11 |  |  |  |  |  |
| 12 | - | - | - | - | CNY (PH) |
| 13 | - | - | -  | - | - |
| 14 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 15 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 16 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 17 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 18 |  |  |  |  |  |
| 19 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 20 | - | - | - | - | - |
| 21 | - | - | - | - | - |
| 22 | - | - | - | - | - |
| 23 | - | - | - | - | - |
| 24 | - | - | - | - | - |
| 25 |  |  |  |  |  |
| 26 | - | - | - | - | - |
| 27 | - | - | - | - | - |
| 28 | - | - | - | - | - |
| 29 | - | - | - | - | - |
| 30 |  |  |  |  |  |
| 31 |  |  |  |  |  |

|  |
| --- |
| **Section B** |
| **FOR OFFICIAL USE ONLY** | **FOR SUPERVISOR USE ONLY** | **FOR MANAGER USE ONLY** |
| **Total WD (Day)** |  | **Name** | NICHOLAS TAN | **Name** | CARLOS LAI |
| **Total OT (HR)** |  | **Signature** | A signature on a black background  Description automatically generated | **Signature** |  |
| **FINAL ($)** | $ |
| **Date** | 29th February 2024 | **Date** |  |

**Signature:**

I, **ZHU FUXIN**, voluntarily consented to work on a **Sunday or public holiday** for my **regular hourly or daily rate of pay.**

**Time sheet (Feb 2024)**

|  |
| --- |
| **Section A** |
| **Date** | **Time-In** | **Time-Out** | **Lunch OT (HR)** | **OT (HR)** | **Remarks** |
| 1 | - | - | - | - | - |
| 2 | - | - | - | - | - |
| 3 | - | - | - | - | - |
| 4 |  |  |  |  |  |
| 5 | - | - | - | - | - |
| 6 | - | - | - | - | - |
| 7 | - | - | - | - | - |
| 8 | - | - | - | - | - |
| 9 | - | - | - | - | - |
| 10 | - | - | - | - | CNY (OFF) |
| 11 |  |  |  |  |  |
| 12 | - | - | - | - | CNY (PH) |
| 13 | - | - | -  | - | - |
| 14 | - | - | - | - | - |
| 15 | - | - | - | - | - |
| 16 | - | - | - | - | - |
| 17 | - | - | - | - | - |
| 18 |  |  |  |  |  |
| 19 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 20 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 21 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 22 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 23 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 24 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 25 |  |  |  |  |  |
| 26 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 27 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 28 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 29 | 8 am | 7 pm | 0 | 2 | 26 & 28 Grove Drive |
| 30 |  |  |  |  |  |
| 31 |  |  |  |  |  |

|  |
| --- |
| **Section B** |
| **FOR OFFICIAL USE ONLY** | **FOR SUPERVISOR USE ONLY** | **FOR MANAGER USE ONLY** |
| **Total WD (Day)** |  | **Name** | NICHOLAS TAN | **Name** | CARLOS LAI |
| **Total OT (HR)** |  | **Signature** | A signature on a black background  Description automatically generated | **Signature** |  |
| **FINAL ($)** | $ |
| **Date** | 29th February 2024 | **Date** |  |